

# East Coast Properties Rental Application

## Application Instructions

1. You will need a PDF Reader (Adobe Acrobat Reader/Pro, Preview, etc.) to complete this application.
2. Fields highlighted in red must be filled in. If any required field does not apply to you, please enter "NA" as the response.
3. You can clear or erase all of your entries by clicking the "Clear Form" button in the upper-right corner of the application.
4. When you have completely filled out and signed/dated the application, click the "Submit Form" button to submit it for review. Clicking this button will open a new email in your default email system with a copy of the completed application attached to the new email.
5. The application has fields for two (2) adult applicants. You may copy the application if more than two (2) adults are applying to rent the unit. An application is required for each adult wishing to rent a unit.
6. You may type your name(s) and date(s) signed in the signatures section of the application. Your typed signature will have the same legal effect as your handwritten signature. You may also print the completed application, sign it by hand, scan the signed application, and email it to the address provided in the application.
7. We will notify you if your application is approved or not approved.
8. By submitting an application, you are also consenting to a background check. The application fee includes the cost of the background check. The application fee is nonrefundable.
9. If you have any questions about the application, feel free to contact us via the information provided at the top of Page 2.

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## TENANT'S PERSONAL AND CREDIT INFORMATION

**MUST BE FILLED OUT COMPLETELY TO BE PROCESSED. RED FIELDS MUST BE ANSWERED.**

East Coast Properties Contacts: **Lessia Tate 912-844-5996 (Primary)** or Tyrone Tate 912-272-6820 eastcoastpropertiesSAV@gmail.com

**RENTAL LOCATION:**

**PERSONAL DATA**

NAME \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_  
 DRIVERS LIC.# \_\_\_\_\_ State: \_\_\_\_\_  
 NAME OF CO-TENANT \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_  
 DRIVERS LIC.# \_\_\_\_\_ State: \_\_\_\_\_  
 MAIDEN NAME OR ALIAS/ IF DIVORCED, PREVIOUS NAME \_\_\_\_\_  
 PRESENT ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE# \_\_\_\_\_  
 HOW LONG AT PRESENT ADDRESS \_\_\_\_\_ REASON FOR MOVING \_\_\_\_\_ CURRENT RENT: \$ \_\_\_\_\_  
 CURRENT LANDLORD NAME \_\_\_\_\_ PHONE# \_\_\_\_\_  
 PREVIOUS ADDRESS \_\_\_\_\_ ZIP \_\_\_\_\_ PREVIOUS RENT: \$ \_\_\_\_\_  
 PREVIOUS LANDLORD NAME \_\_\_\_\_ PREVIOUS LANDLORD PHONE# \_\_\_\_\_  
 NUMBER OF OCCUPANTS \_\_\_\_\_ RELATIONSHIPS TO SELF \_\_\_\_\_  
 NUMBER OF OCCUPANTS IN THE MILITARY \_\_\_\_\_ WHO \_\_\_\_\_  
 NUMBER OF OCCUPANTS WHO SMOKE \_\_\_\_\_ AGES \_\_\_\_\_  
 LIST ANY PETS \_\_\_\_\_ NUMBER OF VEHICLES \_\_\_\_\_  
 CAR MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ LIC.PLATE# \_\_\_\_\_  
 CAR MAKE \_\_\_\_\_ YEAR \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_ LIC.PLATE# \_\_\_\_\_

<b><u>EMPLOYMENT:</u></b>	<b>PRESENT OCCUPATION</b>	<b>CO-TENANT OCCUPATION</b>	<b>NOTES</b>
EMPLOYER			
SELF-EMPLOYED, D.B.A.			
BUSINESS ADDRESS			
PHONE			
POSITION HELD			
HOW LONG			
NAME AND TITLE OF SUPERVISOR			
TYPE OF BUSINESS			
MONTHLY GROSS INCOME			

<b><u>REFERENCES</u></b>	<b>PLEASE LIST AND INDICATE ALL SAVINGS (S) AND CHECKING (CK) ACCOUNTS</b>			
BANK NAME & BRANCH	ACCOUNT#	BALANCE	DATE OPENED	BANK PHONE

<b><u>PERSONAL REFERENCES</u></b>					<small>PLEASE ATTACH ADDITIONAL INFORMATION IF ANY TO SEPARATE PAGE</small>
NAME	ADDRESS	PHONE	CELL	RELATIONSHIP	

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### CREDIT BALANCES & OUTSTANDING LOANS

CREDITOR	ACCOUNT #	BALANCE OWED	DATE OPENED
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PLEASE ATTACH ADDITIONAL INFORMATION TO SEPARATE PAGE, AS NEEDED

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_\_\_. IF YES, WHEN? \_\_\_\_\_. WHAT CHARGE(S)? \_\_\_\_\_.

HAVE YOU OWNED A HOME IN THE PAST? \_\_\_\_\_. IF YES, HOW LONG? \_\_\_\_\_. HOW MANY? \_\_\_\_\_.

HAVE YOU EVER FILED A PETITION FOR BANKRUPTCY? \_\_\_\_\_ IF YES, WHEN? \_\_\_\_\_.

HAVE YOU EVER BEEN EVICTED FROM ANY TENANCY? \_\_\_\_\_.

HAVE YOU EVER WILLFULLY AND INTENTIONALLY REFUSED TO PAY RENT WHEN DUE? \_\_\_\_\_.

I UNDERSTAND AND AGREE THAT THE SECURITY DEPOSIT INCLUDES THE FIRST MONTH'S RENT PAYABLE IN CERTIFIED FUNDS OR BY MONEY ORDER. RENTAL PRICE: \_\_\_\_\_. SECURITY DEPOSIT: \_\_\_\_\_.

IF THIS APPLICATION IS APPROVED, I AGREE TO REMIT THE SECURITY DEPOSIT TO THE LANDLORD/AGENT TO SECURE THE ABOVE PREMISES TO RENT, PENDING EXECUTION OF A LEASE AGREEMENT. I UNDERSTAND THAT MY DEPOSIT MAY BE APPLIED TOWARD ANY RENT LOSS OR OTHER EXPENSES THE LANDLORD/AGENT MAY INCUR AS A RESULT OF MY FAILURE TO FULFILL MY PROMISE TO RENT THE ABOVE NAMED PREMISES BY SIGNING A LEASE AGREEMENT NO LATER THAN \_\_\_\_\_ TO OCCUPY BY \_\_\_\_\_. LEASE TERM: \_\_\_\_\_.

### ACKNOWLEDGMENTS

I HEREBY AUTHORIZE LANDLORD/AGENT TO VERIFY THE VALIDITY OF ALL THE ABOVE INFORMATION, AND TO INQUIRE NOW OR PERIODICALLY, THROUGH ANY CRIMINAL BACKGROUND CHECK(S) AND WITH MY EMPLOYERS, FINANCIAL INSTITUTIONS, AND ANY OF THE AVAILABLE CREDIT REPORTING BUREAUS. I AGREE TO SUPPLY ANY ADDITIONAL INFORMATION NEEDED BY LANDLORD/AGENT TO PROCESS THIS APPLICATION AND I ACKNOWLEDGE THAT MY DEPOSIT WILL BE FORFEITED IF I DO NOT COMPLY WITH ANY SUCH REQUEST. **I AGREE THAT MY APPLICATION/BACKGROUND CHECK FEE OF \$175.00 PER ADULT APPLICANT IS NON-REFUNDABLE.** I HEREBY ACKNOWLEDGE RECEIPT OF A COPY OF THIS APPLICATION AGREEMENT. I AGREE THAT LANDLORD MAY TERMINATE ANY AGREEMENT ENTERED INTO IN RELIANCE ON ANY MISSTATEMENT MADE ABOVE. I DECLARE, UNDER PENALTY OF PERJURY, ALL OF THE ABOVE INFORMATION TO BE TRUE AND CORRECT, TO THE BEST OF MY KNOWLEDGE.

**I UNDERSTAND THAT TYPING MY FULL NAME AND DATE BELOW HAS THE SAME LEGAL EFFECT AS MY HANDWRITTEN SIGNATURE.**

APPLICANT # 1 \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT # 1 EMAIL ADDRESS:

APPLICANT # 2 \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT # 2 EMAIL ADDRESS: